

“a church school for the whole community”



Pulford V. A. Lower School

September 2018

CHARGING AND REMISSIONS POLICY

AIM

Pulford Lower School aims to provide for its students a first class education that encompasses many enriched learning opportunities that go well beyond the statutory national curriculum funded by the government. The aim of this policy is to set out what charges will be levied for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents. This policy will be reviewed every two years.

RESPONSIBILITIES

The Governing Body of Pulford Lower School is responsible for determining the content of the policy and the Head teacher for implementation. Any determinations with respect to individual parents will be considered jointly by the Head teacher and Business Manager.

CHARGES

The school will charge for the cost of materials for products made at school that are taken home or consumed, board and lodging on residential visits that do not exceed the actual costs, the proportionate costs for an individual child of activities wholly or mainly outside school hours, to meet the costs for: travel materials and equipment, staff, costs, entrance fees, insurance costs, individual musical instrument tuition, breakages and replacements as a result of damages caused wilfully or negligently by students, extra-curricular activities and school clubs, loss of library/reading books.

REMISSIONS

All students who have an entitlement to free school meals (pupil premium) will be entitled to remission of some costs during residential school trips. Parents of Pupil Premium children are invited to discuss with the SENDCO (Mrs Rees) remission for certain other activities. It is also recognised that, from time to time, parents who are not on benefits may experience financial difficulties and that, should this be the case, they should contact the School Office to discuss discretionary remission. “love to learn, learn to care”

VOLUNTARY CONTRIBUTIONS

Parents will be invited to make a voluntary contribution for the following:

- a) Trips and visits. The terms of any request made to parents will specify: a) That the contribution is voluntary; and b) That registered students at the school will not be treated differently according to whether or not their parents have made any contribution in response to the request.
- b) That due to constraints on the school budget, the proposed activity, trip or visit will be cancelled if insufficient voluntary contributions are made to cover the cost of the activity, trip or visit. The responsibility for determining the level of voluntary contribution is delegated to the Head teacher in

“love to learn, learn to care”

“a church school for the whole community”



Pulford V. A. Lower School

consultation with the trip leader. Voluntary contributions will be used to meet the actual costs of the activities for which voluntary contributions are sought.

This policy should be read in conjunction with the lettings policy and the Pupil Premium Statement on the website.

Policy endorsed by the Governing Body on

SignedChair of the Governing Body

Equal opportunities

All young people will be treated equally, regardless of race, creed or gender.

The policy will be applied regardless of culture, faith or belief.

“love to learn, learn to care”