



COVID 19 preparations for Risk Mitigation.

Rationale based on DfE guidance 8th March 2021:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf

In the school environment, the likelihood of contracting COVID19 is very low, because any pupil or worker who showed signs of COVID-19 infection would not be at school but self-isolating at home.

Despite the predominant new variant of coronavirus (COVID-19) being more transmissible, PHE advice remains that the way to control this virus is with the system of controls which the school adheres to.

Measures that must be taken are:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- lateral flow tests offered to staff (and to parents of school age children)
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

With this in mind Pulford C of E VA Lower school have drawn up steps to mitigate risk due to coronavirus.

Prevention

1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school

Pupils, staff and other adults must not come into the school if:

they have one or more coronavirus (COVID-19) symptoms; a member of their household (including someone in their support bubble or childcare bubble if they have one) has coronavirus (COVID-19) symptoms; they are required to quarantine having recently visited countries outside the Common Travel Area; they have had a positive test; They must immediately cease to attend and not attend for at least 10 days from the day after:

- the start of their symptoms
- the test date if they did not have any symptoms but have had a positive test (whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test) All schools must follow this process and ensure all staff are aware of it.

If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow '[stay at home: guidance for households with possible or confirmed coronavirus](#)

([COVID-19 infection](#)’, which sets out that they should self-isolate for at least 10 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19).

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

If they have tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10 day isolation period from the day they develop symptoms.

Other members of their household (including any siblings) should self-isolate for 10 days from when the symptomatic person first had symptoms.

If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.

If they need to go to the bathroom while waiting to be collected, they should use the disabled toilet which will be cleaned and disinfected using standard cleaning products before being used by anyone else.

PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). More information on PPE use can be found in the [safe working in education, childcare and children’s social care settings, including the use of personal protective equipment \(PPE\)](#) guidance.

Face coverings are not classified as PPE (personal protective equipment).

Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. See the [COVID-19: cleaning of non-healthcare settings guidance](#).

Public Health England is clear that routinely taking the temperature of pupils is not recommended as this is an unreliable method for identifying coronavirus (COVID-19).

2. Clean hands thoroughly more often than usual

Coronavirus (COVID-19) is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitiser. Schools must ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future. The school has installed extra handwashing facilities outside and key stages have allocated bathrooms for start/end of day handwashing. All children have been asked to bring their own handgel and extra is provided in each class and at the entrance to school. Children are taught not to use too much so that they do not ingest handgel. Skin friendly skin cleaning wipes can be used as an alternative for those who cannot clean themselves by other means.

3. Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach

The ‘catch it, bin it, kill it’ approach continues to be very important, so school has ordered extra tissues and has bins available in the school to support pupils and staff to follow this routine. As with hand cleaning, schools must ensure younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates. The [e-Bug coronavirus \(COVID-19\) website](#) contains free resources for schools, including materials to encourage good hand and respiratory hygiene.

Public Health England does not (based on current evidence) recommend the use of face coverings in schools whilst teaching. Visors may be worn if staff wish and face coverings in corridors. This evidence will be kept under review. They are not required in schools as pupils and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission. There may also be negative effects on communication and thus education. Face masks should generally be removed on

entering school and disposed of or stored in a plastic bag- care should be taken not to touch the face on removal.

4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach

- The school has implemented an enhanced cleaning regime:
 - more frequent cleaning of rooms and shared areas that are used by different groups
 - frequently touched surfaces being cleaned more often than normal
- toilets cleaned regularly and pupils must be encouraged to clean their hands thoroughly.

Public Health England has published revised [guidance for cleaning non-healthcare settings](#) to advise on general cleaning required in addition to the existing advice on cleaning those settings when there is a suspected case.

5. Minimise contact between individuals and maintain social distancing wherever possible

Minimising contacts and mixing between people reduces transmission of coronavirus (COVID-19).

The guidance states 'Both the approaches of separating groups and maintaining distance are not 'all-or-nothing' options, and will still bring benefits even if implemented partially'. The school will allow mixing in wider groups for wraparound care in Little Saints although the children will be segregated within the hall. Siblings may also be in different groups. Endeavouring to keep these groups at least partially separate and minimising contacts between children will still offer public health benefits as it reduces the network of possible direct transmission. Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can. Again, we recognise this is not likely to be possible with younger children and teachers in primary schools can still work across groups if that is needed to enable a full educational offer.

Staff can wear masks/visors in areas where they can't maintain 2m (this guidance is in place until Easter 21, when it may be altered). Careful hygiene must be observed when putting on or removing masks and storage or disposal. The front of face masks should not be touched, face coverings which have become damp should be replaced. Staff need to maintain 2m when on playground duty from each other. Children in primary school do not need to wear a face covering.

Lateral flow tests are offered to all staff.

Testing

The school will contact parents/carers so they understand the procedures. Parents (and staff) understand that they will need to be ready and willing to:

- [book a test](#) if they or their child are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit
- provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- [self-isolate](#) if they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if anyone in their household develops symptoms of coronavirus (COVID-19)

Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing. The school should refer any symptomatic members of staff to the local service by emailing elft.keyworkertests-bl@nhs.net. The members(s) of staff will be contacted directly and offered a drive-through appointment at Steppingley Hospital.

The school will follow advice:

Parents and staff to inform them immediately of the results of a test:

- if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.
- if someone tests positive, they should follow the [‘stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection’](#) and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 10 days.

The school will take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19). They will contact the DfE before the local health protection team in order to get a faster response on : DfE’s central helpline on [0800 0468687](tel:08000468687). You then select the option for ‘reporting a confirmed case’ and will be re-directed to a team of NHS advisors who will be able to give you advice on what to do next. They should be able to carry out a quick risk assessment with you and give you clear guidance on what actions to take. Crucially, if the case is a complex one, your call should be escalated so that you can receive the expert advice you need . If necessary PHE will then also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace and DfE process.

The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.

The health protection team will work with schools in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 10 days since they were last in close contact with that person when they were infectious.

Close contact means:

- direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin) or being within 1 metre for 1 minute or longer without face-to-face contact
- proximity contacts - extended close contact (within 2 metres for more than 15 minutes either as a one-off contact, or added up together over one day) with an infected individual.
- travelling in a small vehicle, like a car, with an infected individual

The health protection team will provide definitive advice on who must be sent home. To support them in doing so, schools are to keep a record of pupils and staff in each group, and any close contact that takes places between children and staff. This is not intended to be a definitive record that is overly burdensome. Staff are requested to keep a seating plan of their classroom to identify those within 2m and a lunch and group plan. **Staff should not inform parents of the names of affected individuals.**

In some cases, a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary. Schools should not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation.

Staff testing - Mrs Godden has been trained to implement mass asymptomatic testing in accordance with guidance (staff only). <https://www.gov.uk/guidance/asymptomatic-testing-in-schools-and-colleges>.

Kits are logged and secured in a secure area for staff only at present in primary schools. Staff who are coming into school, may elect to take part in twice weekly tests. Kits are registered and signed out by staff for use at home by themselves only, with full instructions provided. Kits should be disposed of in the packaging provided in their normal black bin. Results are obtained in 30 minutes and staff should follow protocol in the case of a positive or two void tests.

The government have the intention of providing lateral flow tests to parents of primary pupils. These will be available from collection sites once available. <https://www.gov.uk/government/news/all-households-with-children-of-school-aged-to-get-rapid-covid-19-tests-per-person-per-week>

1. Guidance on returning to school

Minimising transfer and effective infection protection and control

Staff will ensure handwashing on a regular rotational basis of classes. Each child will provide their own hand gel and named water bottle. Children should gel before going out to play and wash on return. Children will be taught in their class with movement for maths and phonics etc permissible and group in key stages at lunch and play.

Little Saints will be open at usual hours with SLT on call. Children must be booked in advance. They will come into the hall as usual and, as numbers are low, stay there in KS groups or play outside. They will play in their designated areas. Being outside will be on an 'all or no one' basis. Everyone will need to be in from play slightly earlier than usual to allow earlier gate opening times. Children will go to wash their hands, ready to go to class. At 3:30 KS 1&2 will walk to hall with bags. Yr R & N will be collected and taken to the hall.

Drop-off and pick-up will be staggered using gates and very slightly different times. To help with social distancing requirements children will not be entering via the office unless very late and without parents – school staff will sign them in. Please keep registers open a little longer than usual and follow the previous system of highlighting to the office anyone who we were expecting in but isn't yet. Codes: Absence due to self-isolation or shielding x including those returning to school after a holiday as they are following DfE guidance. Remote learning should be provided for all children coded 'x'. Should a parent refuse to send a child in that is not x and does require remote learning.

The office will operate on a 'one in, one out' policy and parents will have to queue outside at a social distance as per the 'new normal'. Office staff will greet parents outside whilst weather permits.

Gates will open a little earlier and more gates will be in use:

Pre-school and KS1 @8:45; Yr R and KS2 @ 8:50

Yr N in through porch door

Yr R enter via top gates

The library will be out of action for borrowing at present but may be used for other purposes such as maths groups.

Laptops etc will be kept in the library. These must be wiped by the children after use, using the wipes/spray provided. Care must be taken not to soak the laptop and to put the spray on the cloth to prevent laptop malfunction!

KS 1 will come in through minibus gates and directly into class through the small gate.

KS2 will come through bottom green gates after KS1 bubble is in (to minimise bank damage as the wet weather approaches) and round to their 'garden' door. SLT will be out at the gates at the beginning and end of each day to help direct.

Teachers are not expected to ensure parents are complying with social distancing.

Face to face contact is still discouraged at pick up / drop off. Staff are urged to especially cautious around families with vulnerable children. Parents are kindly asked to call or email the office with any messages that need to be passed on.

At the end of day Yr N will release 5 minutes early to avoid congestion on the road and the rest will release (in reverse to the morning) KS1 5 minutes early and the rest at normal times. Again the gates will open a little earlier to allow parents to congregate at a safe distance. There will be cones up so please don't park opposite the gates to allow a safe corridor for the children.

Class arrangements

Classes as usual .

Children with SEND can resume their interventions according to guidelines: 'Schools should ensure that appropriate support is made available for pupils with SEND, for example by deploying teaching assistants and enabling specialist staff from both within and outside the school to work with pupils in different classes or year groups'. There are no changes to EHC plan legislation at present and so there is a requirement to fulfil EHC plans as best we can, and remotely if necessary.

All teachers and other staff can operate across different classes and year groups to facilitate the delivery of the timetable and specialist provision. Where staff need to move between groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults. Try to minimise the number of interactions or changes wherever possible.

Large hand gel dispensers are provided at classroom doors for all entering the classroom. Washing on arrival, after play and before and after lunch, will be staggered with S_B using own toilets; Oak using 'playtime' toilets; KS1 using toilets by First aid room and KS2 using KS2 block facilities. They will work through the toilets/sinks by class. In addition, outdoor sinks are available at other times. Teachers will encourage good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach to coughs and sneezes.

Desks will be placed in rows facing forward as shoulder to shoulder is less likely to contaminate than facing each other across a desk. Coats and bags will be hung on the backs of chairs to minimise corridor use.

Staff should keep a class seating plan which should only be changed on a Monday (if necessary, as PHE require information two days prior to a positive test). Staff should provide Mrs A Quick with their seating plan for lunch. Maths groups sit as for lunch time seating plan.

Children will be provided with own set of equipment e.g. Pencils, colours, scissors, pritt sticks. Books will be kept on desks to save movement giving out etc. Water bottles and hand gels, pencil cases provided by the children will be kept on desks and not shared. Where possibly maths equipment such as number-lines and bead strings should be kept readily available on desks. Consideration should be given to ease of cleaning each night – an easily picked up light tray of items would be appreciated by the cleaners.

Lessons will be planned to minimise movement and sharing of equipment e.g. children not coming up to use the IWB or demonstrate to the class, not passing round objects but maximising use of equipment such as visualisers. However classroom based resources, such as books and games, can be used and shared within the class but cleaned or isolated regularly. Home readers and any other shared resources will be rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles. Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided, especially where this does not contribute to pupil education and development.

Space will be made at the side of each row of desks for easy access to doors in case of fire. If there is an alarm children are to leave row by row sensibly as always.

In case of fire or lockdown, procedures will be as usual congregating in their playground zones but using 'zombie arms' when lining up.

As far as possible other staff won't enter classrooms. If a message needs to be relayed staff will knock at the door, step back and wait to be answered.

Curriculum: A reasonably broad and balanced curriculum is expected to be taught remotely as necessary for those coded 'x' see remote learning policy. Do be aware of safeguarding both yourselves and the children. 1:1 learners should have an adult with them when undertaking live sessions. All children are expected back in school and all lessons will resume as 'normal'

Where children move for maths or phonics then the seating plan for e.g. lunch should be adhered to.

Games: Pupils should be kept in KS groups outside, sports equipment thoroughly cleaned between each use by different individual groups, and contact sports avoided. Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene. If indoor spaces are used then it should be by class.

Ofsted: 'routine Ofsted inspections will remain suspended for another term'

KS 1&2 tests have been suspended for summer 21. The DFE are currently planning resumption of statutory tests for the year 21-22.

Fresh air: good ventilation is still essential in all rooms, but air conditioning/heating systems may be used as the risk of air conditioning spreading coronavirus (COVID-19) in the workplace is extremely low as long as there is an adequate supply of fresh air and ventilation and they do not circulate through multiple rooms which ours do not. Top windows are recommended for trickle ventilation. Windows should be opened fully during breaks. There is no requirement to teach with doors open and a balance between a warmth and a well-ventilated environment must be sought; increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused) ;rearranging furniture where possible to avoid direct draughts.

Worship will be on Zoom in class in two groups N & FS and KS1&2. One class per week will be in worship when led by Mr Heather and otherwise other staff to lead according to the rota or the clergy. No class worships until September.

Playtime will be in non-segregated key Stage groups – Pre-school on own playground and grassy area; The Foundation Stage class will be in their 'bigger bubble' between own playgrounds and telly-tubby hill and surrounding grass; KS1 on the playground and the woodchip; KS2 on the grass and AstroTurf. TA's to share duties for their key stage so everyone gets a break of 15 minutes, whilst teaching staff supervise worship. No toys or books from home will be allowed out. Children to think of imaginative games not involving tagging each other. Outside equipment will be sprayed at night

Children should gel before going out and wash when they come in. Time will need to be allowed for 'staggered washing' at the end of play before return to class. Please remember to use the new outside sinks as well as KS toilets/class sinks. Playtimes can be at the discretion of staff in the afternoon, using above areas.

Lunchtime Arrangements:

Catering staff

As a matter of good hygiene practice, staff should wash their hands frequently with soap and water for at least 20 seconds. This should be done routinely, including:

- before and after handling food
- before handling clean cutlery, dishes, glasses, or other items to be used by the children
- after handling dirty or used items, such as collecting used dishes from tables
- after touching high-contact surfaces, such as door handles
- when moving between different areas of the workplace

- after being in a public place
- after blowing your nose, coughing or sneezing. Coughs and sneezes should be caught in a tissue or the crook of your elbow

Food packaging should be handled in line with usual food safety practices and staff should continue to follow existing risk assessments and safe systems of working.

Classes

Dinner staff STAY with their allocated KS. They will meet them at the class door/hall door/playground (whichever is appropriate for that year group) and move with them from the hall to the playground etc. For N & FS teaching staff to start the handwashing before they enter the hall for younger groups eating early. Dinner supervisors will ensure all children have washed their hands before lunch. They will use the one-way system through the hall and out of the PE cupboard fire door/road exit fire door as directed. Dinner staff for that class will take them to their allocated areas to play when they have all finished eating. KS1 will still aim to return at 1:15. Teaching staff to ensure all children have washed after lunch play.

A seating plan for lunch should be drawn up and adhered to so children are always with the same people (unless that person isn't in that day). Should the need for isolation arise they can be easily identified. They should sit opposite the child they sit next to in class

The children will eat in a row of tables for their class group. There will be a separate row of tables for each class at a sitting according to the seating plan. Each Key Stage has their own allocated play area—again to ensure lots of space for each class and staff and as little mingling between Key stages as possible.

These are the eating/hall times: P/S & YR: 11.45-12.20; KS1 - 12.25-12.55; KS2 1-1.25pm.

Dining tables and benches will be cleaned in between each Key Stage sitting.

P/S will move from the hall to their playground at the top. Dinner staff will stay with them until 12.45 when P/S staff will take over. At that point one dinner person will go on to 1st aid outside, the other will help with KS2 supervision.

YR will start lunch early, staff to get them ready (hand washing) to go in to the hall at 11.45pm.

KS1 will start on the tarmac playground/woodchip. Dinner Staff to get them ready (hand washing) to go in to the hall at 12.25pm, then after eating, back on to the tarmac playground. Going via their own classroom outside doors to minimise too many in the corridor at once.

KS2 will start on the field. Dinner Staff to get them ready (hand washing) to go in to the hall at 1.00pm, then after eating, back for handwashing then in to class.

Minimise queuing at all times and stagger sending in bubbles.

Children will move in small groups outside as they finish eating, leaving through the PE cupboard fire exit or hall door as appropriate. This will allow minimal passing in corridors. The next KS will be called up by walkie-talkie once the previous KS has cleared the building. Care should be taken to prevent queuing in the corridor as far as possible. If a queue is unavoidable outside S_B, then please leave a gap for S_B to access their toilet.

Cleaning

Extra cleaning regimes have been implemented during the day. This will include class door handles etc. and toilet areas during the school day. The site agent will facilitate the extra hygiene routines.

YR and KS1 teachers to remove their class mats for the time being to enable all classroom floors to be mopped each night.

Classroom desks need to be CLEARED to enable cleaning team to work thoroughly and quickly, or items put in lightweight trays. (Teaching staff to make sure no iPad, paper etc. left on desks. Please leave chairs down so tables and chairs can be completely cleaned before mopping the floors.)

Any other worktops that are CLEAR will be cleaned (as is the normal understanding).

PPA cover – as ‘normal’ pre-COVID19 although flexibility may be needed according to circumstance.

Staff room – staff are expected to exercise social distancing. Where possible eat for example in designated key stage block staff room, or picnic at a distance in the park if weather permits. If wet, keep to class where possible and stagger time spent in staff room. Staff are politely asked not to expect to be able to be in the staff room for 1 1/2 hours at lunch time. Staff must keep their distance when queuing and the chairs have been turned accordingly to enable staff to distance when seated. Face coverings or visors may be worn if 2m distance cannot be maintained. All staff are responsible for cleaning after themselves and stacking their own cups in the dishwasher.

Staff meetings – these can be in classrooms at a social distance or on google meet as necessary.

Briefings on a weekly basis on Zoom and larger cluster groups. The hall may be used if necessary with chairs at 2m intervals.

Normal fixtures – all these are subject to government announcement beyond our control. These will be phased back according to the government timetable with the proviso that data will ultimately dictate not dates.

Extra curricula – there will be no small lunchtime groups, music or language lessons before half term. Online French & Spanish classes will continue. Specialists, therapists, clinicians and other support staff for pupils with SEND may still provide remote interventions or attend on-site, according to their own risk assessments. Social workers etc. may also attend on-site if necessary.

2. Communicating with parents

Events and plans will be communicated to parents via email. Parents will be reminded about social distancing, not gathering too closely in the park and patience for when their class is called in.

The school advises parents to limit the number of different wraparound providers they access, as far as possible. Where parents use childcare providers or out of school activities for their children, schools should encourage them to seek assurance that the providers are carefully considering their own protective measures, and only use those providers that can demonstrate this

3. Attendance

No one with COVID-19 symptoms should attend school for any reason.

Vulnerable pupils and the children of key or critical workers may attend as per the guidance, unless they are self-isolating as instructed. School will remind parents to follow the standard national advice on the kind of symptoms to look out for and where to obtain further advice.

Any child who is clinically extremely vulnerable due to pre-existing medical conditions should take medical advice regarding shielding.

Staff: Staff who are clinically extremely vulnerable CEV staff are advised not to attend the workplace. Staff who are CEV will previously have received a letter from the NHS or their GP telling them this (no new letter is required), and there is guidance for everyone in this group. They should be prepared to work remotely. Those living with someone who is CEV can still attend work where home-working is not possible and should ensure they maintain good prevention practice in the workplace and home settings. The shielding guidance is reviewed regularly. CEV individuals will be advised in advance of any extension

or end date to inform them of changes or continuation of the guidance. CEV individuals (over 18) have been prioritised for vaccination in phase 1 before the general population and in line with the priority ordering set by the Joint Committee on Vaccination and Immunisation. Current DHSC guidance, informed by PHE, currently advises that CEV individuals should continue to shield even after they have been vaccinated. This may change as we get further data on the effects of vaccination. Staff who are clinically vulnerable CV staff can continue to attend school. While in school they must follow the system of controls to minimise the risks of transmission. Staff who live with those who are CV can attend the workplace but should ensure they maintain good prevention practice in the workplace and at home.

Staff leave: The government has set a requirement for people returning from some countries to quarantine for 14 days on their return. The latest guidance on quarantine can be accessed at [coronavirus \(COVID-19\): how to self-isolate when you travel to the UK](#).

As would usually be the case, staff will need to be available to work in school from the start of the each term. If for any reason staff have visited a country which has a quarantine in place, they need to contact SLT immediately to make arrangements for cover. Staff are urged to consider carefully their holiday bookings as any quarantine periods will have to be taken as unpaid leave of absence.

The school follows DfE guidance and resources during the period of Coronavirus changes:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf

<https://www.gov.uk/guidance/national-lockdown-stay-at-home#going-to-work>

This plan covers full opening of school. This risk mitigation will be reviewed by SLT, staff will be kept up to date with any changes.